

## APGSA Board Meeting 11/30/16 Minutes

*Approved: Dec. 21, 2016*

### **Call to Order**

- Lori Rugle provided the Welcome and Introduction question “What is your best method for de-stressing this time of year?”

### **Minutes**

- Jen Berg moved to approve minutes from 9/28/16 meeting; Eric Preuss seconded that motion.

### **Fiscal**

- Eric and Kathy reviewed budgets from July to October 2016; reviewed balances as of 10/31/2016; Discussed how money for the survey from NCPG has been used to pay first installment of the survey invoice; APGSAs half will be due when the survey is completed.

### **Executive Director Goals FY 2017**

- Discussed the idea of Board insurance – not having this came up as a potential risk. Board moved to approve moving forward with obtaining insurance. Eric moved to accept and Lori seconded.
- Reviewed programs that have not yet paid dues; those who are actively trying to get dues paid, and how to outreach to others to get them involved in the APGSA. Members have agreed to reach out to some of those members to encourage their participation in the group and/or to gain information on how they would find the group more helpful.
- Exec. Director goals for the year were accepted by the Board.

### **Board Goal Updates:**

- Marketing/Community Relations – Stacey reported out that a draft release for the holiday gift giving message has been developed. Group is thinking that members can send this out to all their contacts – determined that the APGSA needs to send it out to National Media, however lacks national media contacts. Developing this list will be next steps.
- Board development - Nicole Corbin was not able to attend. Kathy will find out when she will be able to present a plan for Spring Board elections.
- Resource development- Lori led a discussion around “fundraising” for APGSA and options for donations. Board discussed pros and cons of different options. Lori and Kathy will try to bring a proposed plan to the next Board meeting.
- Survey - Lori gave an update on the Survey of the States which is now being filled in by states.

### **December meeting topics:**

Items that were tabled for next meeting –

- discussion of fiscal priorities
- mission/policy/planning goal
- data collection goal

**Meeting adjourned** at 3:00pm by Lori Ruggle.