



**MEMBERSHIP MEETING**  
October 26, 2016  
Minutes

**Attended**

Lori Rugle(MD), Jeremy Wampler(CT), Jennifer Berg (NY), Terri Sue Canale-Dalman(CA), Carol Spiker(KS), Eric Preuss(IA), Jacqueline Nielsen(NM), Heather Wright(NM), Marisa Marino(LA), Victor Ortiz (MA), Kelly Reid(OK), Stacey Frohnapfel-Hasson (OH), Scott Anderson(OH), Kathy Scanlan(Ex, Dir.)

**Preliminary Items**

Welcome and Introductions

Lori Rugle, President, welcomed members and asked them to introduce themselves and describe their silliest halloween costume. (Some very “interesting” responses!)

Minutes of Business and Members Meeting 7/14/16

Minutes were reviewed and approved after a motion by Jennifer Berg, seconded by Eric Preuss. (attached)

Fiscal reports

Eric Preuss reviewed the account balances and the year-to-date budget vs. actual.

He mentioned that we are doing well with receipt of dues with 66% paid; he also indicated that the budget will be adjusted to show the survey expenses and income. (attached)

Members’ Meeting Schedule for fy2017

Kathy Scanlan noted that the members meetings are scheduled for various days to accommodate members with recurring meeting conflicts on a specific day of the week. (see attached)

**Members’ Exchange**

Terri Sue Canale-Dalman led this section and reviewed APGSA’s strategic map for FY2017 and the membership goals and work groups that were developed at the July 2016 Annual Meeting. Workgroups for each goal reported their plans for this year. (see attached)

**Adjourn**

A motion to adjourn the meeting was made at 2:45pm (EST) by Stacey Frohnapfel-Hasson and seconded by Terri Sue Canale-Dalman.



**APGSA Membership Goals FY2017**  
*Annotated from 10/26/16 Members' Meeting*

Membership Goals and Workgroups Introduction: Terri Sue Canale-Dalman facilitated

During the July 2016 Members Meeting several new workgroups were formed and additions were made to existing workgroups. The workgroup lead will describe FY2017 goals for each workgroup and provide activity updates. Members will be able to volunteer for various workgroups and projects.

Workgroups - We welcome new members!

***Data Reporting***

Members: Eric Preuss, Marisa Marino, Quinetta Womack, Jeremy Wampler. Workgroup goal is to develop a nationwide problem gambling treatment and prevention data set. Members plan to meet in October to begin gathering information for survey.

*First steps include developing a survey tool to gather information related to prevention and treatment programs. Victor Ortiz (MA) suggested that the group review the work done by Rachel Volberg, NCRG (Chris Reilly), and Harvard Med. School's DOA (Debi LaPlante) to see what has been done on this topic.*

*The plan for this work group is attached here.*

***Standards of Care***

Members: Terri Sue Canale-Dalman, Scott Anderson, Eric Preuss, Quinetta Womack, Lori Rugle, Kathy Scanlan. Workgroup goal is to develop industry standards of care possibly for counselor certification, continuing education, etc. Team has established meeting times.

*Victor Ortiz (MA) and Heather Wright (NM) will join with this work group.*

***Marketing***

Members: Stacey Frohnappfel-Hasson, Lori Rugle, Helen Ghebre, Terri Sue Canale-Dalman. Workgroup goal is to create awareness of APGSA to become a national media voice, provide information to members and disseminate the State Survey. Members have met and developed measurable action items for the coming year.

***Resource Library***

Members: David Geier, Helen Ghebre, Jeremy Wampler, Website Committee. Workgroup goal is to include a resource library on the APGSA website. Workgroup solicited feedback from members and will be developing content.

*The plan for this workgroup is attached here.*

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**State Survey**

Members: Mark VanderLinden, Lori Rugle, Board of Directors. Workgroup goal is to coordinate the State Survey. Members released an RFP and chose a vendor to administer the survey.

**Quarterly/Annual Meetings**

Members: Terri Sue Canale-Dalman, Jennifer Berg, Helen Ghebre, Kathy Scanlan. Workgroup goal is to plan quarterly member meetings. No update, workgroup will continue to plan meetings similar to 2016 to facilitate and promote interaction and discussion.

**Website**

Members: Cheryl Wilcox, Jennifer Berg, Kathy Scanlan (Cynthia Salzman, Webmaster). Workgroup goal is to maintain and update the website. Workgroup has lost members and is seeking volunteers.

*Stacey Frohnapfel-Hasson (OH) will join with the website work group.*

**Learning Community**

Members: Mark VanderLinden, Kathy Scanlan. Workgroup goal is to provide quarterly online workshops for members to discuss topics of interest identified by members. The next workshop will be related to strategic planning.

*Several people indicated they had ideas for future workshops:*

- *Elise – treatment in prison; Jeremy – criminal justice system; Terri Sue – law enforcement agencies and military training*
- *Victor/Mark/Terri Sue – strategic planning*
- *Victor – coordination of prevention services; utilizing Community Health workers*

**Leadership Enhancement - MENTORING**

Mentoring within APGSA happens regularly on an informal basis. Members have indicated a willingness to help others by replying to questions posted on the Member Forum section of the APGSA website, by responding to requests via email or phone, or by meeting in person.

*Kathy will have the revised mentoring information posted on the website in the Members Section.*

*Heather Wright wants to get involved and will decide which area.*

## **Data Workgroup**

### **Work Group Members:**

Eric Preuss ([eric.preuss@idph.iowa.gov](mailto:eric.preuss@idph.iowa.gov))  
Quinetta Womack ([Quinetta.Womack@la.gov](mailto:Quinetta.Womack@la.gov))  
Marisa Marino ([Marisa.Marino@la.gov](mailto:Marisa.Marino@la.gov))  
Jeremy Wampler ([Jeremy.Wampler@ct.gov](mailto:Jeremy.Wampler@ct.gov))

### **Proposed Activities/Goals:**

1. Present collected survey data (state data sets, reports, resources, etc.) at the July 2017 APGSA Membership meeting to determine feasibility and potential next steps to achieve the goal of developing of a nationwide problem gambling treatment and prevention data set.
  - a. Create survey tool to gather state level Prevalence, Treatment and Prevention data being collected, and the related Indicators and Outcomes that states are reporting by December 16, 2016.
    - i. Schedule three work group calls in October, November, and December to identify questions to be asked, and then develop and finalize survey tool.
    - ii. Send out Survey to AGPSA and State Authorities for completion by January 31, 2017
      1. Weekly reminders will be sent during January
  - b. Identify other organizations, measures and/or data collection initiatives (HEDIS, BHSIS, Meaningful Use, SAHMSA, NCPG, etc.) by January 31, 2017.
  - c. Analyze Survey results and create summary report regarding state data systems by March 31, 2017
    - i. Meet in February and March 2017 to analyze results of Survey and develop structure plan for documents
    - ii. Form recommendations for next steps by May 31, 2017
    - iii. Meet in April and May to discuss strategies and efforts to present at the APGSA Membership meeting in July 2017.

### **October 17, 2016**

- Reviewed and adapted the above goals.
- Scheduled Meetings
  - 11/16 1 PM CT
    - Gather/create Survey Questions to ask our Peers regarding Data Collection done by each state (send to Quinetta by November 11th)
      - What would we like to receive (reports, data dictionaries, etc.)?
    - Method for collecting the information?
      - Question – if we want to upload Doc's how do this?
  - 12/7 1 PM CT
    - Finalize Survey Question
    - Test Survey between 12/7 and 12/16 and then send out.
  - 1/11/17 1 PM CT
    - TBD
  - 2/8/17 1 PM CT
    - TBD
  - 3/8/17 1 PM CT



## **APGSA WEBSITE RESOURCE LIBRARY**

### **WORKGROUP REPORT SEPT. 26, 2016**

#### **GENERAL GOAL OF THE WEBSITE RESOURCE LIBRARY WORKGROUP**

To create and maintain a body of resources that can be referred to by the association members which provides materials and information that is (1) easy to access, (2) relevant to their functions as program administrators, and (3) up-to-date.

#### **SPECIFIC GOALS**

1. Find out what resources are useful for association members.

The workgroup will draft a brief survey of members asking them to identify useful resources. This survey will be created and distributed to all members by December 1, 2016. Followup reminders will be distributed to members by December 15, 2016. Answers will be evaluated, and results will be tabulated and reported to the members at the membership meeting in January, 2017.

2. Evaluate the resource materials that are already identified on the APGSA website and other websites including NCPG, NCRG and other entities that maintain accessible resource libraries.

A survey of these sources will be conducted by the workgroup in order to avoid duplication of resources, and narrow down the subject matter to the topics that are most useful to the membership. The workgroup will report its conclusions to the board at its meeting in February, 2017.

3. Develop an outline or list of resources that will be posted on the APGSA website under the resource library tab.

The workgroup will collaborate with the association website developer to create links, post documents, and "clean up" the current resources library references. This will be a continuous project that will be started by March, 2017, with updates and revisions as the workgroup finds are necessary.

4. Report to the members at the annual meeting on July 20, 2017, about the status of the resources library, with an explanation of library content and analysis of usage by the members.

5. Organize responsibility for continuous maintenance of the resource library.

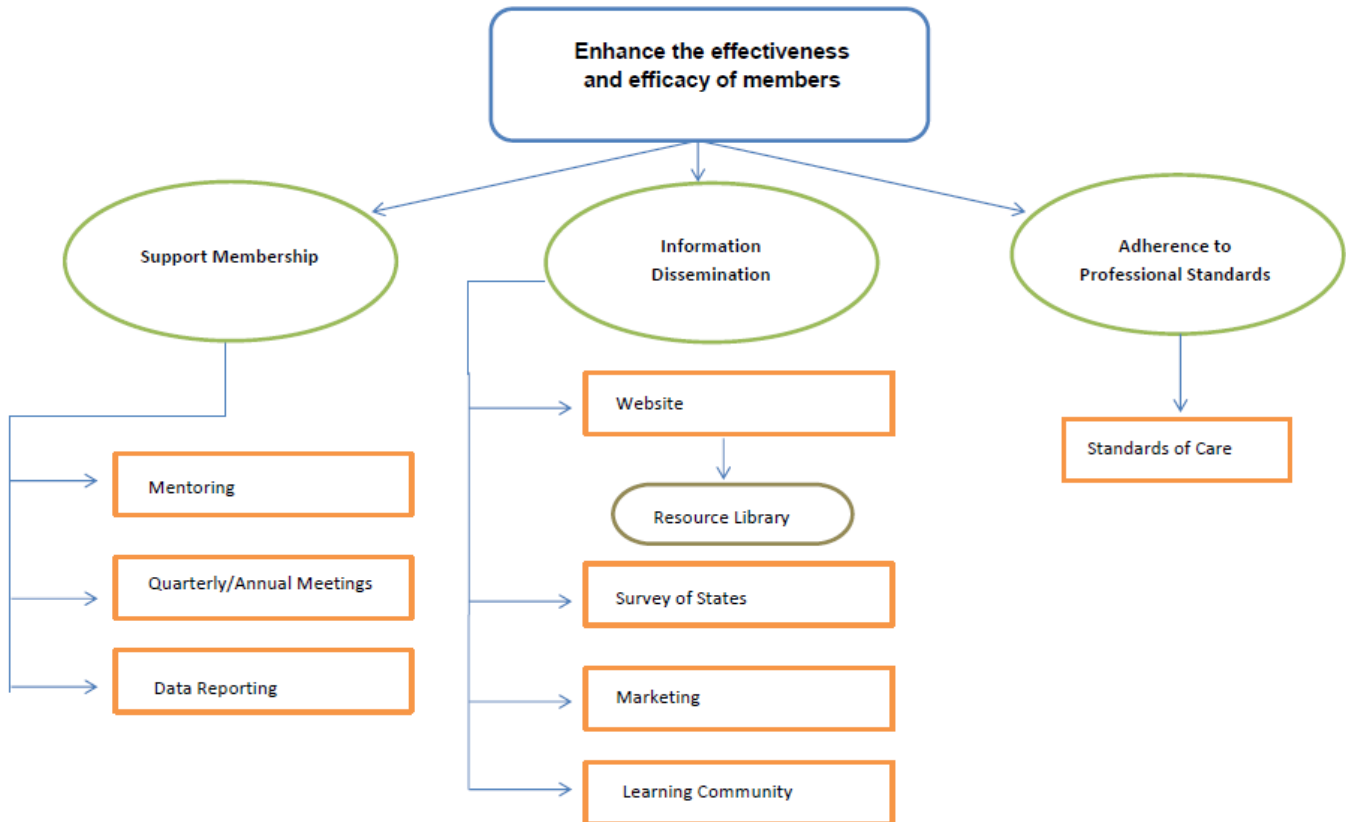
Regular brief surveys of members will be distributed semi-annually to remind them to supply the workgroup with ideas and input about materials that can be added to or deleted from the library. The first of these brief surveys will be distributed within the time frame to be established at the 2017 annual meeting.

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**Association of Problem Gambling Service Administrators (APGSA)  
Strategic Map FY2017**



## Workgroups

### Support Membership

**Mentoring:** Mentoring within APGSA happens regularly on an informal basis. Members have indicated a willingness to help others by replying to questions posted on the *Member Forum* section of the APGSA website, by responding to requests via email or phone, or by meeting in person.

**Quarterly/Annual Meetings:** Terri Sue Canale-Dalman, Jennifer Berg, Helen Ghebre, Kathy Scanlan

**Data Reporting:** Eric Preuss, Quinetta Womack, Marisa Marino, Jeremy Wampler

### Information Dissemination

**Website:** Cheryl Wilcox, Jennifer Berg, Kathy Scanlan (Cynthia Salzman, Webmaster)  
• **Resource Library:** David Geier, Helen Ghebre, Jeremy Wampler, Website Committee

**Survey of the States:** Board of Directors

**Learning Community:** Mark VanderLinden, Kathy Scanlan

**Marketing:** Stacey Frohnapfel, Lori Rugle, Helen Ghebre, Terri Sue Canale-Dalman

### Adherence to Professional Standards

**Standards of Care:** Terri Sue Canale-Dalman, Scott Anderson, Eric Preuss, Quinetta Womack, Lori Rugle, Kathy Scanlan

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**Meetings Schedule  
July 2016- June 2017**

**ANNUAL MEMBERSHIP MEETING**

July 14, 2016 Tarrytown, New York

**QUARTERLY MEMBERSHIP MEETINGS** - for all APGSA members and those considering membership

Wednesday, October 26, 2016

Tuesday, January 24, 2017

Thursday, April 27, 2017

10:30-12 Noon Pacific Time  
11:30- 1:00 PM Mountain Time  
12:30- 2:00 PM Central Time  
1:30-3:00 PM Eastern Time

**BOARD MEETINGS** – for elected board members; scheduled for the 4th Wednesday of the months when there is not a membership meeting. (\* Asterisk indicates a change from the 4<sup>th</sup> Wednesday.)

Wednesday September 28, 2016

Wednesday November 30, 2016 \*

Wednesday December 21, 2016 \*

Wednesday February 22, 2017

Wednesday March 22, 2017

Wednesday May 24, 2017

Wednesday June 28, 2017

10:30-12:00 Noon Pacific Time  
11:30-1:00 PM Mountain Time  
12:30-2:00 PM Central Time  
1:30-3:00 PM Eastern Time

Executive committee meetings may be scheduled as needed.

**FY2018 ANNUAL MEMBERSHIP MEETING -**

**Thursday, July 20, 2017     Portland, Oregon**

National Conference on Problem Gambling July 21-22, 2017, Portland, Oregon

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