



APGSA Board Meeting Minutes

Wednesday, February 22, 2017
10:30am PT; 11:30am MT; 12:30pm CT; 1:30pm ET

AGENDA

Welcome and introductions (Lori)

What is your favorite Problem Gambling Awareness Month Activity?

Meeting Minutes, December 21, 2016: (Jennifer)

Stacey moved to approve, Jeremy 2nded

Fiscal (Eric)

- 2017 budget revisions: added category under operations for D&O insurance; recorded NCPG contribution for Annual Survey as reimbursable income (\$30,000.) Stacey moved to approve, Lori 2nded
- Account balances, budget year to date: reports – Kathy expects at least another \$6500 in due to come in for this FY
- Fiscal priorities:
 - Discussion around this area yielded ideas such as:
 - ❖ Break up the State Survey into smaller sections (maybe annual section that get updated?)
 - ❖ Mid-year gathering of the Board to compliment the Annual meeting
 - ❖ Hire Part-time staff to free Kathy up for more development, marketing, advocacy work.
 - ❖ Physical location/office for APGSA
 - Where would we locate?
 - Co-op/collective/shared office space opportunities?
 - ❖ Increase APGSA presence at National conferences (tables, meetings, sessions, etc.)
 - ❖ Items from Eric's list - "If we had \$10K available, what internal/external projects or efforts would we want to support?"
 - Focus on Strategic Map - prioritize area and set goal and assign funding to support effort.
 - Intern/Part Time employee
 - Membership growth
 - State Survey (break into smaller pieces)
- Implementation of dues policy for FY2018: It was discussed that for invoicing for FY2018, states will be invoiced at the level they paid in 2017 unless it is below the new dues structure. If it is below, Kathy will send the new dues structure with

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the invoice at the 2018 rate, with the caveat that if the state believes this to be an error or has any questions, to contact Kathy.

Resource development: (Lori)

Proposed a new dues category to include State Responsible Gaming Representatives into the membership. Suggestion that this be more thoroughly discussed to tease out pros/cons/implications/bi-law restrictions. Lori, Eric, Stacey, and Kathy agreed to work on a draft plan for a future Board meeting.

Update on the Donate button for the website. All is in place to go, however we need a “pitch.” Why would someone want to donate to the APGSA? Stacey agreed to draft some language to use. Discussions regarding development of a type of advisory board who can solicit donations to the Association and/or develop relationships with partnering organizations. Other discussions regarding how to connect with other organizations and who those organizations might be. Some brainstorming resulted in the following list:

- SAMHSA
- ASAM
- NASADAD
- IC&RC
- NADAC
- NGA
- National Council on Behavior Health
- Facing Addictions
- NASPL
- NCLGS
- CADCA (prevention)
- National Association of Personal Financial Advisors
<http://www.napfa.org/contactus/index.asp>
- NEFE National Endowment for Financial Education
- NAMI
- AGA
- National Association of Insurance and Financial Advisors
<http://www.naifa.org/about-naifa>
- National Association of Social Workers
- National Association of Certified Credit Counselors
<http://fcnonline.org/contactUs.php>

As we think of more contacts, we should send them to Stacey who is compiling them all.

Preparing for APGSA annual meeting: (Kathy)

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- Scholarships for NCPG conf. – we anticipate the budget will allow these again for FY2018; Kathy will send out information to apply beginning of March
- Board terms and elections – Kathy will send information out regarding nominations and the seats that are available; current board members are eligible to run again.
- Agenda
Possibly developing topics/presentations for part of the meeting. Some of the membership reported getting more out of the APGSA meeting than the sessions at the annual conference.

Partnering with other organizations: (Lori) - see notes above in Resource Development

Next Board meeting: March 22, 2017

- Executive supervision and support: finalize annual review tool and implementation; discuss transition planning questions Mark
- Budget FY2018 proposal Eric
- Review board goals and work group goals Lori
- Updates on status of those members who we reached out to to pull back into the members and obtain dues. Kathy

Adjourn

Lori

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ASSOCIATION OF PROBLEM GAMBLING
SERVICE ADMINISTRATORS

Association of Problem Gambling Service Administrators, Inc
SFY 2017 Revised Budget
Approved on 2/22/17

	SFY 2017 Budget	SFY 2017 Revised Budget	Change
Ordinary Income/Expense			
Income			
Reimbursable Expense	-	30,000	30,000
Income			
Membership Dues	52,000	52,000	0
Donations	8,000	8,000	0
Gifts in Kind - Goods	-	-	0
Interest - TD Bank MM	100	100	0
Income - Other	-	-	0
Total Income	60,100	60,100	0
Total Income	60,100	90,100	30,000
Expense			
Uncategorized Expenses	-	-	0
State Registrations/Reports			0
MA (AG form PC)	35	35	0
MA (Sec of State)	109	109	0
CT	50	50	0
State Registrations/Reports - Other			0
Total State Registrations/Reports	194	194	0
Payroll Expenses			
Salary - KMS (net)	18,980	18,980	0
Taxes - Employee w/h	4,020	4,020	0
Taxes - Employer liability	2,313	2,313	0
Admin Fees	900	900	0
CT Taxes	-	-	0
Payroll Expenses - Other	-	-	0
Total Payroll Expenses	26,213	26,213	0
Annual Meeting/Conference			
Scholarship	6,000	6,000	0
NCPG Conference	2,800	2,800	0
Board Meeting	750	750	0
Annual Meeting/Conference - Other	-	-	0
Total Annual Meeting/Conference	9,550	9,550	0
Survey of the States	30,000	60,000	30,000
Meeting Expenses	-	-	0
Quarterly/Committee	200	200	0



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Association of Problem Gambling Service Administrators, Inc
Profit & Loss Budget Overview
July 1, 2016 through January 30, 2017

	SFY 2017 Budget	Proposed SFY 2017 Revision	Change
Total Meeting Expenses	200	200	0
Operations			
D&O Insurance	-	656	656
Postage, Mailing Service	25	25	0
P.O. Box	102	102	0
Printing and Copying	150	150	0
Supplies	150	150	0
Operations - Other	-	-	0
Total Operations	427	1,083	656
Website			
Maintenance	1,800	1,800	0
Hosting	600	600	0
Rebuild / New	500	500	0
Website - Other			0
Total Website	2,900	2,900	0
Contract Services			
Tech	320	320	0
Accounting	500	500	0
Secretarial	160	160	0
Intern	1,500	1,500	0
Contract Services - Other			0
Total Contract Services	2,480	2,480	0
Travel	2,500	2,500	0
Miscellaneous	-	-	0
Bank Service Charge	-	-	0
Total Expense	74,464	105,120	30,656