



ASSOCIATION OF PROBLEM GAMBLING

SERVICE ADMINISTRATORS

APGSA Board Meeting

September 20, 2017

9:00 – 10:30 AM PT/ 10:00 – 11:30 AM MT/ 11:00 AM- 12:30 PM CT/ 12:00 NOON – 1:30 PM ET

AGENDA

1. Welcome and introductions

Terri Sue

Attended: Eric Preuss, Terri Sue Canale-Dalman, Liz Lanza, Jennifer Berg, Jeremy Wampler, Nicole Corbin, Stacey Frohnapfel-Hasson, Kathy Scanlan, Helen Ghebre.

Terri Sue welcomed us to the first meeting of APGSA's fiscal year and invited members to introduce ourselves and update us with what's new in our problem gambling administrators' world. Many of us have taken on additional job responsibilities! And, some of us do not have state budgets yet!

We were pleased to have Liz Lanza and Helen Ghebre join the board for the first time.

2. Minutes of Annual Meeting July 19, 2017

Helen

It was decided to save the minutes for approval at the membership meeting in October since the annual meeting was a meeting of all members.

3. Fiscal Reports

Eric

- July: account balances, year to date
- August: account balances, year to date

Eric reviewed August year to date and account balances. We are in good shape with over 50% of dues paid to date. Kathy mentioned a surplus in the budget in the annual meeting financial aid category since several of the aid recipients did not end up needing the aid. There is an overage in the technical support category due to the computer hard drive crash this Summer.

We discussed the idea of opening a separate account for the funds set aside annually to cover the cost of the next Survey of the States. It was decided that at this time we will keep the funds in the money market account.

4. Board workings

Terri Sue/Kathy

- Review: By-Laws re Board duties, roles and responsibilities, expectations, past year goals; update goals for FY 2018

APGSA By-Laws relating to Board responsibilities were reviewed. Eric noted some items that need clarification and/or adjusting. They are: Article IV, section 3 (last sentence), and Article VI, section 7 (use of *bi-* and *corporation*). We discussed the Board election process and agreed to tighten up the process for more clarity in the future.

Terri Sue thanked members for their commitment to attending this Board meeting, and emphasized the importance of continuing to make the effort to attend the scheduled Board meetings.

We began to review the 2017 Board Goals in order to update them for 2018 and realized that it would be better to do that after we have had a chance to review and follow up with the World Café process from the Annual meeting. We identified goals for *Mission/Policy/Planning* and began to discuss *Fiscal*. Eric will send the list of 2017 to 2018 Goals that has begun.

A question about the APGSA Strategic Map came up. Kathy will send a copy to the Board.

Helen asked that in preparation for the November Board meeting review the World Café document to identify common themes.

- Board members contact information

Contact information was distributed and referenced.

- Board Meetings: confirm dates; confirm annual meeting date, place; consider additional meeting in person

Monthly Board meetings were confirmed for the dates on the schedule that was distributed. The annual meeting date will be confirmed at a future meeting. While an additional Board meeting in person was seen as being potentially helpful for planning, it was agreed that it would be too late to schedule one for this Fall.

5. Follow up to Annual Meeting's World Café

Helen

Tabled until November Board meeting.

6. Discuss orientation for new APGSA members

Terri Sue

Tabled until November Board meeting.

7. Report on Exec. Director annual review

Mark

Mark VanderLinden joined the meeting to report on the newly implemented process of executive director annual review that he and Lori Rugle conducted with input from the Board. Mark

recommended that going forward the process needs to start two months before the annual meeting so that it can be completed by then.

Mark had distributed the review results to the Board and reported that the Board is pleased with the work of the Executive Director.

Mark will contact the executive committee to discuss bonus for executive director.

Exec. Dir. annual goals FY 2018

Kathy

Tabled until November Board meeting.

8. If time...update on APGSA/NCPG Survey

Kathy

Tabled until November Board meeting.

9. Adjourn

Terri Sue

Meeting was adjourned by Jennifer Berg at 1:30pm EST.

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