



ASSOCIATION OF PROBLEM GAMBLING  
SERVICE ADMINISTRATORS  
**APGSA Board Meeting**

**Wednesday, February 28, 2018**

**9:00 – 10:30 AM PT/ 10:00 – 11:30 AM MT/ 11:00 AM- 12:30 PM CT/ 12:00 NOON – 1:30 PM ET**

**AGENDA**

1. Welcome and Introductions Terri Sue  
Kathy announced that Helen is on leave until May or June.
1. Minutes from 12/27/17 Board meeting Stacey  
Minutes from 1/30/18 Members' Meeting: Stacey  
Eric moved to approve, Jen 2<sup>nd</sup>, Nicole abstaining; Kathy will now send out to members.
2. Fiscal – Account balances; Budget YTD Eric  
All looks good. We are close to complete this year, one expected donation left to receive yet.
3. Consent Agenda – discuss the use of a consent agenda  
(see attached notes) Kathy  
Explanation of what a consent agenda is and the process. The goal is to reduce time spent on general activities. The identified topics will be sent out ahead of the meeting and the Board will commit to reading them; sending any questions/changes ahead of time to discuss at the meeting. If no changes, we will just move to approve at the meeting. Suggested that a general draft policy be developed and voted on to include in the by-laws.
4. APGSA Survey - identify next steps in planning future surveys Terri Sue  
Discussion surrounding what to do next with the survey. How or where to push out the survey results, what do we want moving forward?  
Board will meet on March 20th at 2:30PM (EST) to discuss questions, concerns, what we want out of the survey. Kathy, Eric and Stacey agreed to come up with an agenda for that meeting and send ahead. Board will engage membership on thoughts for moving forward. Set up meeting with NCPG to discuss in July.  
Areas to push out the survey – ie. Conferences - NCLGS; NCRG
5. Transition positions? -look at fiscal impact; decide to proceed or not; Eric  
If yes, plan a process, timelines  
Discussed splitting the ED duties into two positions. The ED position and an Outreach Coordinator type position. The ED position would handle the more day to day activities of the organization and the Outreach Coordinator would focus more on the growth of the organization

and moving it forward. Kathy has felt she has done what she can with the general ED duties. The general running the organization (fiscal, books, management) can be done by someone more efficiently. Kathy would like to be able to work on moving the agency forward in recognition and membership. Eric, Terri Sue and Jennifer will meet to discuss further.

6. Membership goal 2018: *Explore expanding or not expanding APGSA membership and develop a proposal with recommendations to bring to the APGSA membership at the Annual meeting in July, 2018.*

Discuss a plan to proceed.

Liz and Jeremy

Discussed status of current workgroup. Two new members have joined this workgroup. The workgroup is strategizing the best way to get feedback from the membership on who in their state is the responsible gaming contact/stakeholder for the industry (Lotteries, tribal casinos, etc.). It became clear that this list could get very long and be different from state to state. The workgroup will go on to develop a survey for dissemination.

7. Annual Meeting - confirm July 19, 2018 date; discuss a plan for the day

Kathy

Scheduled for 7/19. Kathy will talk to Keith about a time to meet to discuss the survey. Additionally, the board felt that scheduling our meeting around the Helpline meeting would be appropriate as it is a meeting many want to attend. The annual meeting will be formatted differently this year to ensure time for workgroups to present and have discussion around moving forward. The meeting planning committee will continue to meet and plan.

8. Donate Request on APGSA Website – review a script

Stacey

Stacey will send out the revised language as she had to be off the call. It was recommended that the language be shortened.

9. ADJOURN

Terri Sue

Eric moved to adjourn; Terri Sue 2<sup>nd</sup>; the meeting was adjourned at 3PM (EDT).

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